

SHELBY COUNTY BOARD OF COMMISSIONERS AGENDA ROUTE SHEET

Referred to Commission Committee Community Services

For Commission Action on July 21, 2008

DESCRIPTION OF ITEM:

A RESOLUTION approving the fourth addendum to a lease agreement between L & P Building owner, LLC and Delta Commission on Aging d/b/a Aging Commission of the Mid-South to provide office space on the 10th and 9th floors at 2670 Union Avenue Extended, Memphis, TN 38112 from July 1, 2008 – June 30, 2009 and which requires expenditure of state grant funds in the amount \$104,676.48 and federal grant funds in the amount of \$74,257.68. Sponsored by Commissioner Joyce Avery.

CHECK ALL THAT APPLY BELOW:

_____ This Action does NOT require expenditure of funds.

 X This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$_____ ; County CIP Funds- \$_____

State Grant Funds: \$ 104,676.48 ; State Gas Tax Funds: \$ _____

Federal Grant Funds: \$ 74,257.68

Other funds (Specify source and amount): \$ _____

Other pass-thru funds (Specify source and amount): \$ _____

Originating Department: Aging Commission of the Mid-South

APPROVAL:

Dept. Head: _____ \ _____ \ _____
(Print your name & phone #.) (Initials) (Date)

Elected Official: _____ \ _____ \ _____
(Print your name & phone #.) (Initials) (Date)

Division Director: _____ \ _____ \ _____
(Print your name & phone #.) (Initials) (Date)

CIP – A&F Director: _____ \ _____ \ _____
(Print your name & phone #.) (Initials) (Date)

Finance Dept. _____ \ _____ \ _____
(Print your name & phone #.) (Initials) (Date)

County Attorney: _____ \ _____ \ _____
(Print your name & phone #.) (Initials) (Date)

CAO/Mayor: _____ \ _____ \ _____
(Print your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: K. WILLIAMS

APPROVED BY: _____

A RESOLUTION approving the fourth addendum to a lease agreement between L & P Building owner, LLC and Delta Commission on Aging d/b/a Aging Commission of the Mid-South to provide office space on the 10th and 9th floors at 2670 Union Avenue Extended, Memphis, TN 38112 from July 1, 2008 – June 30, 2009 and which requires expenditure of state grant funds in the amount \$104,676.48 and federal grant funds in the amount of \$74,257.68. Sponsored by Commissioner Joyce Avery.

WHEREAS, the City of Memphis by ordinance and Shelby County by resolution, established the Delta Commission on Aging which has formally changed it's name to the Aging Commission of the Mid-South by County resolution; and

WHEREAS, the Aging Commission of the Mid-South administered by the Shelby County Division of Community Services has been located at 2670 Union Avenue Extended for the past 12 years; and

WHEREAS, the Aging Commission of the Mid-South is desirous of expanding the premises by 1,069 rentable square feet for a total of 11,141 rentable square feet; and

WHEREAS, the cost of lease of said property is \$14,911.18 per month, of which includes the base rent (\$13,229.94) and operating escalations (\$1,681.24); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the County Mayor is hereby authorized to execute any and all documents necessary to the intent of the resolution, executed copies of which shall be placed on file in the Purchasing Department.

BE IT FURTHER RESOLVED, That the Fourth Addendum of Lease Agreement with L & P Building Owner, LLC for the lease of office space for the Aging Commission of the Mid-South is hereby amended as per Exhibit A (Fourth Addendum), Exhibit B (Suite 1000) and Exhibit C (Suite 915), which are attached hereto and incorporated hereinto by this reference as if fully set forth herein.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants to the extent of appropriations made in this resolution, and to take proper credit in their accounting therefore.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

This resolution amends the current lease agreement to include 1,069 square feet of additional space on the 9th floor. This space will be utilized to facilitate the single point of entry philosophy by increasing our call center to accommodate the anticipated calls of clients desiring to participate in any long term care program.

II. Source and Amount of Funding

Amounts Expended by Line Item in the following fund/org/acct per approved budget:

410-481736-6798	\$50,400
410-481742-6798	\$8,400
410-481751-6798	\$16,800
585-481702-6798	\$16,800
585-481742-6798	\$33,600
585-481764-6798	\$57,000

All costs: Direct Costs. No matching funds are required for this contract.

III. Contract Items

Terms - 07/01/08 – 06/30/09

IV. Additional Information Relevant to Approval of this Item

The Administration recommends approval of this Resolution.